

Minutes of the Building Committee (Roof Project) Meeting on Thursday, January 22, 2015

Members of the Building Committee for the VES Roof Project: Present

Barbara Gileau (Chair)

Art Ivanick

Ron Millovitsch

Paul Ricard – Arrived at 3:47PM

Jo-Anne Weir

Al Jacunski - Architect

Adam S. Burrows - Superintendent of Schools

Barbara Gileau called the meeting to order at 3:36PM

Citizen comments: None

Ron Millovitsch made the motion and Art Ivanick made the second to approve the minutes of the 12-11-14 Minutes. Motion Passed Unanimously

Adam Burrows reported room 22 had a small leak leaking and now there are several very slow leaks. Paul Ricard also reported four (4) very slow leaks in room 17. He has investigated each of the above and will make necessary repairs. If there is a need to complete additional emergency repairs, action will be taken to schedule a roofer.

The contract between the Building Committee and Al Jacunski was reviewed. Adam Burrows will make a final check with legal counsel to review the latest draft and request approval for the Building Committee to give the go-ahead for him to sign the contract. (*Note from ASB – An Architect and Attorney agreement about the contract was made on 1/23/15*)

Mystic Air Quality re-tested, at the request of Al Jacunski, to further verify the extent of any asbestos abatement in any areas of the roof. This second check resulted in slightly reducing the overall cost estimate for the project because of a reduction in the previous area requiring abatement.

Al Jacunski distributed a schematic drawing of the roof and noted 43,320 square feet of roof is the total area of the project. He distributed an updated Construction Budget Cost Estimate: \$66,309 for “ineligible” expenses and \$1,037,995 for “eligible” expenses. **This means the overall cost of the project is set at \$1,104,304.** The estimated amount of \$1,037,995 is potentially eligible for a 63.93% or \$663,590 reimbursement from the State of Connecticut. This means after state reimbursement the cost to the town is estimated at **\$440,714.** The full amount of the project must be approved at a Town meeting prior to submitting the grant to the State of Connecticut.

Ron Millovitsch made the motion and Art Ivanick made the second:

Be it resolved this officially appointed Building Committee approves forwarding a proposal of \$1,104,304 for the Voluntown Elementary School Roof Replacement Project to the Voluntown Board of Selectmen to schedule a town meeting to approve the overall cost and authorize submitting an ED049 grant application to the Commissioner of Education to secure state reimbursement.

VOICE VOTE: UNANIMOUS; MOTION CARRIES

Note: Approval at a town meeting is required to authorize the process for then submitting an ED049 Form to the School Facilities Unit of the State Department of Education (SDE) for their review and approval of the roofing project to be complete during the summer of 2015. Al Jacunski will add one line titled, Overall cost of the project is \$1,104,304 to clearly state the full amount of the project at the town meeting.

Adam Burrows distributed a list of the \$10,338.37 of expenditures the Building Committee has thus far expended for:

- Legal fees
- Asbestos testing
- Roof cuts
- Architect conceptual design and construction estimates
- Additional asbestos testing

Ron Millovitsch made the motion and Jo-Anne Weir made the second to authorize the Superintendent to submit invoices as well as signed requisition forms to Richard Osga, Town Treasurer, to pay these bills totaling \$10,338.37. Please note the Board of Selectmen made these funds available to the Building Committee and a reimbursement of 63.93% from the state is anticipated as soon as the project is approved.

VOICE VOTE: UNANIMOUS; MOTION CARRIES

Al Jacunski reviewed the projected timelines for meeting state requirements and he suggested holding a Town Meeting in late January or early February 2015. Town Meeting approval will authorize the process to submit an ED049 Form to the School Facilities Unit of the State Department of Education (SDE) for their review and approval of our roofing project to be complete during the summer of 2015.

Other:

The next meeting is “tentatively” scheduled for Tuesday, February 10, 2015 in the Central Office meeting room immediately following a town meeting, if the Selectmen choose that date. Suggested agenda items include: contract with the architect, roof assessments, roofing systems, cost analysis, drafting the ED049 grant application and other items as needed.

Motion to adjourn was made by Art Ivanick and Jo-Anne Weir made the second. The meeting adjourned at 4:26PM.

Minutes respectfully submitted by:

Adam S. Burrows

Superintendent of Schools

Public Comment Disclaimer

The Building Committee welcomes public participation and asks that speakers please limit their comments to five minutes. Speakers may offer objective comments that concern them. To protect impartiality the Building Committee will not respond to comments made during public comment, except to clarify issues. When appropriate, district administration will follow-up at a later point in time.